

URC Team Leader

Summary for 2022 Summer Program



Position Summary:

The Team Leader (*TL*) is responsible for supervising a team of up to 12 boys and young men, ages 12-18, during our 2022 Summer Program Session. *TL* uses positive youth guidance techniques including, mentoring, positive role modeling, conflict resolution and positive discipline to ensure that participants complete all work assignments and service projects. *TL* will assist youth in discovering their individual talents, skills and abilities while guiding them successfully from childhood to adulthood. *TL* reports directly to the Program Director (*PD*).

Essential Job Duties:

- Leads and plans program activities under the general supervision of the *PD*.
- Assists with the development, coordination and implementation of team building activities for program participants.
- Supervises and directs the work of others.
- Assists with maintaining adequate program supplies which are consistent with site budgets.
- Interact with youth, staff, parents and community members in a professional manor.
- Promote and stimulate interest and participation in various program activities by members.
- Maintain a safe environment for all participants.
- Participates in staff meetings as directed by the *PD* or Director of Operations (*DOO*).
- Participates in special initiatives and events.
- Drive organization vans.
- Responsible for other duties as assigned by the *PD* or *DOO*

Qualifications and Requirements:

- Must have a minimum of 48 credit hours of college, vocational or technical school.
- A bachelor's degree is preferred.
- A minimum of 4 years' experience in coordinating significant youth development activities and lesson plans.
- Experience with building positive group dynamics and ability to relate to urban youth.
- Proven ability to supervise, motivate and guide work plans of other staff.
- Effective oral and written communication skills
- Basic computer skills - including basic knowledge of Microsoft Office applications such as Word, Excel, and PowerPoint; e-mail literacy (Microsoft Outlook).
- Must have a valid driver's license and satisfactory driving record.
- Must pass a background check.

Physical Requirements/Work Environment:

Work requires ability to function in both an administrative office and youth program areas. Some lifting and physical activity/exertion required.

Availability:

All applicants must be available for the scheduled timeframes below to be considered for the URC Summer Team Leader position.

Staff Orientation & Training: **June 6-10; 7:00 AM – 1:00 PM**

Summer Session: **June 13, 2022 to July 22, 2022; 7:00 AM – 3:00 PM**

Canoe Trip: **July 19-21 (overnight)**

Job Information:

Job Type: **Seasonal/Temporary**

Salary: **\$20 per hour**

Average Hours per Week: **36-38 hours per week**

Work Day(s): **Monday – Friday (Some Saturdays)**

Benefit(s): **None**

Application Instructions:

To apply, you must complete our online application at: www.urckc.org/summerstaff.

If you have additional questions please contact Lynn Johnson, Director of Operations by email at lynn.johnson2@urckc.org or by telephone at (816) 256-3590.

THE APPLICATION DEADLINE IS MAY 25, 2022.

Employer Information:

Urban Ranger Corps is an organization that provides boys and young men ages 12 to 18 with a unique opportunity to develop the appropriate life skills necessary for them to become successful and contributing members of society. To learn more about URC visit us at www.urckc.org.

Urban Ranger Corps is an equal opportunity employer and does not discriminate against any individual on the basis of race, color, gender, age, national origin, marital status, gender preference or disability. URC is a substance free (including tobacco) workplace.